



Substitute Teacher for Preschool, Lower School, Middle School

Berkshire Country Day School, Stockbridge, MA

Start Date: August/September 2023

Status: Full-Time

Berkshire Country Day, seeks a qualified per diem on-call Substitute Teacher for all subjects in Preschool through Eighth. A valid teaching credential along with a minimum of two years of teaching experience is preferable.

We are looking for a talented, creative, hard-working, team player, with an appreciation of the developmental characteristics of students in the lower and middle grades to join our strong faculty for the 2021-2022 school year.

Because of the nature of a school environment, there may not be substitution possibilities every day.

If interested, please submit a resume and cover letter to the Associate Head of School, Kate Hillman, khillman@berkshirecountryday.org.

Definition:

The Daily on-call Substitute Teacher will be assigned a class or program from Kindergarten through Eighth Grade when needed.

Responsibilities will include, but not be limited to, the following:

- Acting as a role model of professionalism

- Supporting the philosophy, policies, goals of the school, as well as the decisions made by the Administrators
- Ensuring the health, safety, and welfare of all students.
- Adhering to all policies and procedures as outlined in the Parent/Student Handbook and

Employee Handbook

- Implementing the daily program under the direction of the teacher that is absent
- Ensuring a positive environment where each student is encouraged to reach his/her potential and to take the risk.
- Providing lunch/playground/carpool supervision as assigned.
- Treating children with dignity and respect.
- Maintaining a professional attitude with students, parents, and other staff members.

Hours and Pay:

On-call, 7:45 am - 3:30 pm on a typical day. This is a temporary on-call non-exempt position. Pay a daily rate of \$100.

Reports to:

Teacher, under the direction of the Heads of Lower and Middle School

Applicants must submit a resume and a cover letter explaining why they would be a good match for this position. Submit to Kate Hillman, (khillman@berkshirecountryday.org), Associate Head of School.