

Application for Admission

Berkshire Country Day School

Where you belong.

Welcome!

Thank you for applying to Berkshire Country Day School. We look forward to learning more about your student and family through the admission process.

We encourage families who plan on applying to Berkshire Country Day School to look a year ahead in order to have plenty of time to learn more about our school. We invite you to attend our admission events on and off campus, visit with our Head of School and take a tour with our Director of Admission. Then, your student will spend a day on campus in the classroom to experience a day in the life of a BCD student.

We recommend that the application, visit, and assessment be completed by February 1 in order to have first consideration for our fall class. Applications received after February 1 will be reviewed based on rolling admission and space available.

We look forward to meeting you and your family in the near future. Thank you for your interest in Berkshire Country Day School.

Berkshire Country Day School's Division Structure

Preschool	Lower School	Middle School	Upper School
Beginner Threes	Kindergarten	Grade 4	Grade 7
Preschool	Grade 1	Grade 5	Grade 8
	Grade 2	Grade 6	Grade 9
	Grade 3		

Application Checklist

It is the responsibility of the candidate and his/her parents to complete the admission requirements outlined below.

- **Schedule a tour**
Please call the admission office to schedule a visit and tour or register for one of our upcoming admission events on campus.
- **Application**
Submit the completed application to the admission office.
- **Transcript request and evaluation**
Please hand out any required evaluations to be filled out by current faculty and request that your child's school send all current official transcripts to BCD's admission office. Students applying for grades 6–9 are required to fill out a separate student application in their own words.
- **Arrange a visit**
Please call the admission office to arrange a time for your student to attend a class visit day where they will be paired up with a “buddy” in his/her grade to shadow for a day. We will also have your student meet with our director of admission for an interview and assessment on that day (Assessments are given to students applying for grades 1–9).
- **Send us a photo (optional)**
Please send us a current photo of your student and/or family.

Financial Aid Checklist (if applicable)

- **Complete Parents' Financial Statement (PFS)**
When applying for financial assistance, complete and mail the Parents' Financial Statement to the School and Student Services (SSS) located in Princeton, New Jersey. Download the form at www.nais.org/go/sss
- **Mail One Copy of the Parents' Financial Statement to Berkshire Country Day School**
Mail one copy of the PFS to the director of admission at Berkshire Country Day School. With this copy you must also send copies of your most current IRS 1040 tax return, all schedules and W-2 forms.
- **Make Two Copies of the Parents' Financial Statement**
Before mailing the completed PFS to SSS, make two copies of your completed PFS.
- **Keep the Second Copy of the Parents' Financial Statement for Your Records**
BCD recommends that you keep the second copy of the completed PFS for your future records, as applying for financial aid is a yearly process.

Berkshire Country Day School Application for Admission

Applicant's Name			Date of Birth	
Nickname			<input type="checkbox"/> Male	<input type="checkbox"/> Female
Present Grade	Applying for Grade	Academic Year Applying for		
Mailing Address				
City	State		Zip	
Telephone	Cell Phone			
Email				
Current School	Current School City		State	
Citizenship				

Parent Information

Parent/Guardian 1:

Name				
Does this person have legal custody? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Mailing Address				
City	State		Zip	
Telephone	Cell Phone			
E-mail				
Occupation	Employer			
Education				
(i.e. Secondary School, College, or Graduate/Professional School)				

Parent/Guardian 2:

Name				
Does this person have legal custody? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Mailing Address				
City	State		Zip	
Telephone	Cell Phone			
E-mail				
Occupation	Employer			
Education				
(i.e. Secondary School, College, or Graduate/Professional School)				

Candidate lives with (please check all that apply):

Both Parents Parent 1 Parent 2 Other

Applicant's Siblings

Name		
Date of Birth	School	Grade
Name		
Date of Birth	School	Grade
Name		
Date of Birth	School	Grade

Did or do any of your relatives attend BCD? If so, who?

Name		
Class/Years Attended	Relationship to Student	

School Correspondence and Financial Information

School correspondence should be sent to:

Both Parents Parent 1 Parent 2 Other

Address (if not already given)

City	State	Zip
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To whom should tuition and fees be billed?

Both Parents Parent 1 Parent 2 Other

Name

Address

City	State	Zip
Telephone	Email	

Grandparent Information

Name(s)

Address

City	State	Zip
Phone		
E-mail		

Name(s)

Address

City	State	Zip
Phone		
E-mail		

Additional Information

Please include additional academic, family, and/or psychological background that would be helpful in planning for his/her needs. It is important that you submit any academic or psychological assessment that has been completed in the past three years.

Have there been any circumstances that have affected your son's/daughter's school report, such as frequent moves or changes of school, which would help BCD better understand his/her report?

Your signature(s) verifies that you are the legal guardian(s) for the applicant and are responsible for decisions involving his/her education.

Signature of Parent or Guardian

Date

Signature of Parent or Guardian

Date

Director of Admission

Berkshire Country Day School
PO Box 867
Lenox, Massachusetts 01240

Berkshire Country Day School admits students of any religion, race, color, sexual orientation, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of religion, gender, race, color, sexual orientation, or national or ethnic origin in the administration of its educational policies, scholarship, athletic and other school-administered programs.

Berkshire Country Day School General Evaluation (Preschool through first grade)

Name of applicant _____ Date of Birth _____

Application for grade _____ In September 20 _____

Social development

	usually	sometimes	seldom
can be a friend	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
is supportive of peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
plays alone happily	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
cooperates at play	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
initiates play activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
has the capacity to lead	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
has the capacity to follow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
is imaginative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
uses materials purposefully	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
is comfortable with adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____

Physical development

	outstanding	age appropriate	needs development
small muscle control and development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
large muscle control and development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
speech development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____

Personal qualities

	outstanding	age appropriate	needs development
is attentive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
listens in a group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
contributes to group discussions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
follows directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
works cooperatively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
speech development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
demonstrates ability to focus on tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
completes tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
respects classroom routines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
is curious	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
is willing to try new activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
is a self-starter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
enjoys new challenges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
exhibits problem-solving ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
expresses ideas well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please describe the child and include comments on the child's personality, maturity, confidence, humor, and degree of independence. We welcome any other information which you think would be helpful. Please use a separate sheet of paper for further comments in any category, if needed.

Parent Cooperation and Involvement with the School

Please describe:

I would welcome a call from Berkshire Country Day School. I have known this candidate for ____ months ____ years.

Print Name _____

Signature _____ Date _____

School _____

School Address _____ School telephone _____

Return to: Director of Admission, Berkshire Country Day School

PO Box 867 Lenox MA 01240 T 413 637 0755 F 413 637 8927 berkshirecountryday.org

Berkshire Country Day School Request for Records

To the Parent or Guardian:

Please fill in the information below and submit this request to the Principal's/Head of School's Office of your son's or daughter's school.

Student's Name _____ Grade _____

I authorize the release of copies of any and all records and information about the above named student, including current grades, standardized test results, psychoeducational evaluation reports, and health and attendance reports for the past three years. Please send copies of the above information to:

Director of Admission
Berkshire Country Day School
P. O. Box 867
Lenox, Massachusetts 01240

Signature of Parent or Guardian _____ Date _____

Please print name of Parent or Guardian _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Cell phone _____

Berkshire Country Day School exists
to inspire the individual promise of every student,
that each may become an exemplary citizen of the world.