

# Application for Admission

Berkshire Country Day School

*Where you belong.*

# Welcome!

Thank you for applying to Berkshire Country Day School. We look forward to learning more about your student and family through the admission process.

We encourage families who plan on applying to Berkshire Country Day School to look a year ahead in order to have plenty of time to learn more about our school. We invite you to attend our admission events on and off campus, visit with our Head of School and take a tour with our Director of Admission. Then, your student will spend a day on campus in the classroom to experience a day in the life of a BCD student.

We recommend that the application, visit, and assessment be completed by February 1 in order to have first consideration for our fall class. Applications received after February 1 will be reviewed based on rolling admission and space available.

We look forward to meeting you and your family in the near future. Thank you for your interest in Berkshire Country Day School.

## Berkshire Country Day School's Division Structure

<b>Preschool</b>	<b>Lower School</b>	<b>Middle School</b>	<b>Upper School</b>
Beginner Threes	Kindergarten	Grade 4	Grade 7
Preschool	Grade 1	Grade 5	Grade 8
	Grade 2	Grade 6	Grade 9
	Grade 3		

# Application Checklist

It is the responsibility of the candidate and his/her parents to complete the admission requirements outlined below.

- **Schedule a tour**  
Please call the admission office to schedule a visit and tour or register for one of our upcoming admission events on campus.
- **Application**  
Submit the completed application to the admission office.
- **Transcript request and evaluation**  
Please hand out any required evaluations to be filled out by current faculty and request that your child's school send all current official transcripts to BCD's admission office. Students applying for grades 6–9 are required to fill out a separate student application in their own words.
- **Arrange a visit**  
Please call the admission office to arrange a time for your student to attend a class visit day where they will be paired up with a “buddy” in his/her grade to shadow for a day. We will also have your student meet with our director of admission for an interview and assessment on that day (Assessments are given to students applying for grades 1–9).
- **Send us a photo (optional)**  
Please send us a current photo of your student and/or family.

## Financial Aid Checklist (if applicable)

- **Complete Parents' Financial Statement (PFS)**  
When applying for financial assistance, complete and mail the Parents' Financial Statement to the School and Student Services (SSS) located in Princeton, New Jersey. Download the form at [www.nais.org/go/sss](http://www.nais.org/go/sss)
- **Mail One Copy of the Parents' Financial Statement to Berkshire Country Day School**  
Mail one copy of the PFS to the director of admission at Berkshire Country Day School. With this copy you must also send copies of your most current IRS 1040 tax return, all schedules and W-2 forms.
- **Make Two Copies of the Parents' Financial Statement**  
Before mailing the completed PFS to SSS, make two copies of your completed PFS.
- **Keep the Second Copy of the Parents' Financial Statement for Your Records**  
BCD recommends that you keep the second copy of the completed PFS for your future records, as applying for financial aid is a yearly process.

# Berkshire Country Day School Application for Admission

Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nickname \_\_\_\_\_  Male  Female

Present Grade \_\_\_\_\_ Applying for Grade \_\_\_\_\_ Academic Year Applying for \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Current School \_\_\_\_\_ Current School City \_\_\_\_\_ State \_\_\_\_\_

Citizenship \_\_\_\_\_

## Parent Information

### Parent/Guardian 1:

Name \_\_\_\_\_

Does this person have legal custody?  Yes  No

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Education \_\_\_\_\_  
(i.e. Secondary School, College, or Graduate/Professional School)

### Parent/Guardian 2:

Name \_\_\_\_\_

Does this person have legal custody?  Yes  No

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Education \_\_\_\_\_  
(i.e. Secondary School, College, or Graduate/Professional School)

### Candidate lives with (please check all that apply):

Both Parents  Parent 1  Parent 2  Other \_\_\_\_\_





## Additional Information

Please include additional academic, family, and/or psychological background that would be helpful in planning for his/her needs. It is important that you submit any academic or psychological assessment that has been completed in the past three years.

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Have there been any circumstances that have affected your son's/daughter's school report, such as frequent moves or changes of school, which would help BCD better understand his/her report?

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Your signature(s) verifies that you are the legal guardian(s) for the applicant and are responsible for decisions involving his/her education.

Signature of Parent or Guardian

Date

Signature of Parent or Guardian

Date

**Director of Admission**

Berkshire Country Day School  
PO Box 867  
Lenox, Massachusetts 01240

Berkshire Country Day School admits students of any religion, race, color, sexual orientation, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of religion, gender, race, color, sexual orientation, or national or ethnic origin in the administration of its educational policies, scholarship, athletic and other school-administered programs.

# Berkshire Country Day School Candidate Application (Grades 6–9)

**To the applicant:**

We would like to learn more about you and give you the opportunity to express yourself in writing. You will also be given the chance to tell us more about the things you love and enjoy most when you come to visit BCD. This is a questionnaire to be completed by you in your own handwriting. You may give extensive or brief answers, but we ask that you answer each question in complete sentences. (If you need additional space, please attach your answers on a separate piece of paper.)

Name \_\_\_\_\_ Applying to grade \_\_\_\_\_

What you prefer to be called if different than above \_\_\_\_\_

**What do you like to do most in your free time?**

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**What do you like best about your present school?**

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**What subject(s) interest you most? Why?**

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# Berkshire Country Day School English Evaluation (Grades 6–9)

## To the applicant:

I request that this recommendation form be sent to Berkshire Country Day School with the understanding that it will be used for admission purposes. I understand that my parent(s)/guardian(s) and I may not read this recommendation and agree that I will not seek to do so, either while enrolled at BCD or subsequently.

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

## To the English teacher:

Please complete this form and return it to the Director of Admission at Berkshire Country Day School. Your insights and evaluation are extremely valuable. If you would prefer to write a letter addressing English skills, and academic and personal qualities, please attach your evaluation. Thank you for your time and help.

Name of applicant \_\_\_\_\_

Grade \_\_\_\_\_

What are the first words you use to describe this student?  
\_\_\_\_\_  
\_\_\_\_\_

Please evaluate the applicant's performance:

		below grade level	consistent with grade level	above grade level
<b>Vocabulary</b>	Oral	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Written	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Reading</b>	Speed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Capacity for drawing inferences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ability to move from literal to figurative interpretations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Writing</b>	Sentence structure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Clarity of style	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ability to organize ideas in a logical sequence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Spelling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Punctuation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ability to articulate analytical ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please discuss the student's overall performance in relation to his or her ability.  
\_\_\_\_\_  
\_\_\_\_\_

Describe the student's class participation and working relationship with other students:  
\_\_\_\_\_  
\_\_\_\_\_

Describe the student's class participation and working relationship with adults:  
\_\_\_\_\_  
\_\_\_\_\_

**Academic and personal qualities**

	<b>outstanding</b>	<b>good</b>	<b>average</b>	<b>poor</b>
organization of time and work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ability to work in a group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ability to work alone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
academic ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
attention span	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
effort/drive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
conduct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
consideration for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
maturity for age/grade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
trustworthiness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
relationship with peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
relationship with adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ability to seek help when needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ability to use suggestions or corrections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of the parents	<input type="checkbox"/> cooperative	<input type="checkbox"/> indifferent	<input type="checkbox"/> overly protective	<input type="checkbox"/> antagonistic

Please provide us with any additional information which might be helpful in our evaluation of this student.

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I would welcome a call from Berkshire Country Day School. I have known this candidate for \_\_\_\_ months \_\_\_\_ years.

Please list in what context you have known the candidate and list the courses you have taught him or her and the level of course difficulty (i.e. regular, accelerated)

Context \_\_\_\_\_

Courses \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_

School Address \_\_\_\_\_ School telephone \_\_\_\_\_

Return to: Director of Admission, Berkshire Country Day School

PO Box 867 Lenox MA 01240 T 413 637 0755 F 413 637 8927 [berkshirecountryday.org](http://berkshirecountryday.org)

# Berkshire Country Day School Math Evaluation (Grades 6–9)

## To the applicant:

I request that this recommendation form be sent to Berkshire Country Day School with the understanding that it will be used for admission purposes. I understand that my parent(s)/guardian(s) and I may not read this recommendation and agree that I will not seek to do so, either while enrolled at BCD or subsequently.

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

## To the math teacher:

Please complete this form and return it to the Director of Admission at Berkshire Country Day School. Your insights and evaluation are extremely valuable. If you would prefer to write a letter addressing math skills, and academic and personal qualities, please attach your evaluation. Thank you for your time and help.

Name of applicant \_\_\_\_\_

Grade \_\_\_\_\_

What are the first words you use to describe this student?

\_\_\_\_\_

\_\_\_\_\_

By the end of this academic year, this student will have completed:

- |                                                                                |                                                                         |
|--------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> Arithmetic course with very little algebra            | <input type="checkbox"/> A full-year plane geometry course              |
| <input type="checkbox"/> Arithmetic course with approximately 1/2 year algebra | <input type="checkbox"/> including trigonometry                         |
| <input type="checkbox"/> A full-year beginning algebra course:                 | <input type="checkbox"/> including logarithms and exponential functions |
| <input type="checkbox"/> including quadratics solved by factoring              | <input type="checkbox"/> Other, please specify _____                    |
| <input type="checkbox"/> including quadratics solved by the formula            |                                                                         |

Textbook used this year and chapters to be covered by the end of the year

\_\_\_\_\_

To what degree has the student mastered the material covered in the course so far?

\_\_\_\_\_

What do you perceive as the student's greatest strength in mathematics?

\_\_\_\_\_

What do you perceive as the student's greatest need in mathematics?

\_\_\_\_\_

Please rank the student's ability to grasp new mathematics concepts? (5 high—1 low)

\_\_\_\_\_

Describe the student's ability in problem solving.

\_\_\_\_\_

The student does not score 100% on exams because (check the most common reason(s) below):

- |                                                          |                                                          |
|----------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> not enough time                 | <input type="checkbox"/> inadequate test preparation     |
| <input type="checkbox"/> calculation mistakes            | <input type="checkbox"/> inadequate homework preparation |
| <input type="checkbox"/> incorrect methods               | <input type="checkbox"/> not applicable                  |
| <input type="checkbox"/> physical or mental distractions |                                                          |

**Academic and personal qualities**

	outstanding		good	average	poor	comments
organization of time and work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ability to work in a group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ability to work alone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
academic ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
attention span	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
effort/drive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
conduct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
consideration for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
maturity for age/grade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
trustworthiness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
relationship with peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
relationship with adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ability to seek help when needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ability to use suggestions or corrections		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of the parents	<input type="checkbox"/> cooperative	<input type="checkbox"/> indifferent	<input type="checkbox"/> overly protective	<input type="checkbox"/> antagonistic	<input type="checkbox"/> other	

Please provide us with any additional information which might be helpful in our evaluation of this student.

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I would welcome a call from Berkshire Country Day School. I have known this candidate for \_\_\_\_ months \_\_\_\_ years.

Please list in what context you have known the candidate and list the courses you have taught him or her and the level of course difficulty (i.e. regular, accelerated)

Context \_\_\_\_\_

Courses \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_

School Address \_\_\_\_\_ School telephone \_\_\_\_\_

Return to: Director of Admission, Berkshire Country Day School

PO Box 867 Lenox MA 01240 T 413 637 0755 F 413 637 8927 [berkshirecountryday.org](http://berkshirecountryday.org)

# Berkshire Country Day School Request for Records

To the Parent or Guardian:

Please fill in the information below and submit this request to the Principal's/Head of School's Office of your son's or daughter's school.

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

I authorize the release of copies of any and all records and information about the above named student, including current grades, standardized test results, psychoeducational evaluation reports, and health and attendance reports for the past three years. Please send copies of the above information to:

**Director of Admission**  
Berkshire Country Day School  
P. O. Box 867  
Lenox, Massachusetts 01240

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

Please print name of Parent or Guardian \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Cell phone \_\_\_\_\_

Berkshire Country Day School exists  
to inspire the individual promise of every student,  
that each may become an exemplary citizen of the world.